



'Laying Foundations for Life'

Dear Parents/Carers

I am excited to welcome your child to Stockton Wood in September! I am hopeful that we can work together to ensure that your child settles well into school life; make good friendships and enjoy learning.

We have two Reception classes (RS and RH). We will confirm your child's class and staff who will be working within the phase on transition day Thursday 14th July. For children who are currently part of our Nursery, they will be invited to a 'Stay and Play' session at 2pm – one parent/carer is invited to stay and play too! For children currently at other settings, we will be inviting them in for a 'stay and play' session at 3:45pm on the same day. More details will follow about these dates nearer the time.

School Meals

Our school meals are provided by **Food for Thought**. **Healthy hot and cold meals** are prepared in the school kitchen daily. For menus and general information about our school meals service please visit <https://www.foodforthoughtliverpool.co.uk/>.

School meals:

There are 2 types of school meals:

- 1) **Universal Free School Meals.** All children in Reception, Year 1 and Year 2 are entitled to free school meals (universal free school meals) regardless of your income.
- 2) **Income Related Free School Meals.** These are based on your income and if you qualify for this you are also entitled to Free School Milk and Free School Meals in Year 3, 4, 5 and 6.

It is quick and easy to find out if you qualify for Income Related Free School Meals just visit Liverpool City website and apply online – use this link:

<https://liverpool.gov.uk/benefits/free-school-meals/> (Scroll down to the bottom of the page and click **Apply online**. You will need your National Insurance Number.)

Please do check your entitlement as this will ensure that your child receives free school meals throughout their time at school and our school will also receive additional funding which will enable us to buy more resources and services that will further benefit the children.

We would encourage all families to take up our school meal offer.

Packed lunches

If your child does bring a packed lunch to school it should be a healthy, balanced meal and children **should not bring sweets, chocolate bars or fizzy drinks** to school. A packed lunch box must be used to enable easy storage in school. We will provide further guidance at the beginning of term to parents about healthy packed lunches.

School Milk

School Milk is free for all children until they are 5 years old and then it costs £1.00 per week. If you qualify for Income Related School Meals then School Milk is free.

ParentPay

We are a 'cashless' school and all payments (Lunch, Milk, Trips etc.) are paid for through ParentPay.

<https://www.parentpay.com>

You will be issued with log-in details shortly after your child has stated school in September.

Attendance



It is essential that children attend school every day. We want all of our pupils to be Attendance HEROes – Here Everyday Ready On time!

Absence

If your child is unwell and unable to attend school please contact school by telephone on the first day of absence and let us know the reason.

After morning registration, for safeguarding purposes, staff will contact families of any child(ren) who have not already informed school of their child's absence. At times, members of staff will also conduct home visits to support attendance.

Punctuality

School starts at 8.55am. Please be punctual so that the children are ready to start the day with their classmates and the beginning of lessons are not missed. The end of our school day is 3:15pm.

Uniform

Uniform can be purchased online from **Andrew Hyde School Wear**. Please visit website to order uniform: ahyde.co.uk
Be smart – dress the Stockton Wood Way!

Children will need:

- Navy sweatshirt/cardigan
- Pale blue polo shirt
- Grey trousers
- Navy skirt/pinafore
- Black school shoes (all year). Training shoes should not be worn and shoes without laces are preferred in Reception.

Please note, those children not wearing the correct footwear for school will be asked to change into black pumps whilst in school. Thank you for your support in this matter.



PE kit

All children will need:

- plain white t- shirt
- plain navy shorts – as shown above
- navy jogging bottoms
- black pumps for PE
- PE bag

Please ensure PE kit does not have any logos and do note the days your child has PE.

Please Note: On PE days children will come to school in their kit (not full school uniform).

Extras

Reception children will also need a pair of wellies and a waterproof coat for outdoor learning.

PLEASE LABEL ALL ITEMS OF UNIFORM CLEARLY – including footwear!

Water

We do encourage the children to bring a bottle of water to school each day. Please ensure the bottle is named clearly.

We ask that children **do not bring flavoured water or juice**. We thank you in advance for support in this matter.

Emotional Wellbeing

Securing children’s emotional wellbeing lies at the heart of all we do at Stockton Wood. When children are happy and can manage their feelings well they are ready to learn and achieve.



To help us to do this **we have a special place at Stockton Wood – ‘A Quiet Place’**. ‘A Quiet Place’ helps children and families to develop emotional intelligence and to manage their well-being through stories, drama, art, aromatherapy and relaxation sessions. Everybody benefits from ‘A Quiet Place’ at Stockton Wood – children, parents and staff!

Emotional intelligence develops the capacity for recognising our own feelings and those of others, for motivating ourselves and for managing our emotions well in ourselves and in our relationships. Emotional intelligence helps our children to be ready to learn and to achieve.

Restorative Practice

We promote Restorative Practice as well which complements our Quiet Place. Restorative Practice helps children to develop empathy and relationships and helps to make our school a happy, safe place.

Home Reading

We will be introducing a new scheme called Read Write Inc. We will share more information about this in September.

Children require a **book bag** to carry their reading book and homework. Plastic folders can be purchase for 50p or a stronger book bag can be purchased for £2.50 (please use ParentPay).

Parent Booklets

At the beginning of each half term, we will send home a topic booklet that will outline what your child will be learning about in their topic lessons. Our website and Twitter pages are also important ways that you can see what learning has taken place:

<https://stocktonwoodprimary.co.uk/>

@yrstocktonwood

@StocktonwoodHT

Key Staff

- Head teacher: Mrs. Clovis
- Deputy Head teacher: Mrs. Rufus
- Foundation Stage Manager: Mrs. Rufus
- Key Stage One Manager and Early Reading Lead: Mrs. Bradley
- AHT/Special Educational Needs and Disability Co-ordinator (SENDCo) Miss. Jones
- Inclusion Officer and Learning Mentor: Mrs. Smith

Safeguarding

We are committed to keeping children safe.

Our school ensures children learn in a safe, caring and enriching environment. Children are taught how to keep themselves safe, develop self-confidence and positive and healthy relationships and how to avoid situations where they might be at risk including by being exploited.

The Designated Safeguarding Officer is Mrs. Clovis (Headteacher) and Mrs. Rufus, Mrs. Bradley and Miss Jones deputise in her absence. The Safeguarding Governors are Mr. Finch (Chair of Governors) and Ms. Paulson.

Our school has a statutory responsibility to share any concerns it might have about a child in need of protection with other agencies and in particular police, health and children's services. Schools are not able to investigate child protection concerns but have a legal duty to refer them. In most instances the school will be able to inform the parents/carers of its need to make a referral. However, sometimes the school can in certain circumstances share information without the consent of the family and may be advised by Children's Services or police that the parent/carer cannot be informed whilst they investigate the matter or make enquires. We understand the anxiety parents/carers understandably feel

when they are not told about any concerns from the outset. The school follows legislation that aims to act in the interests of the child.

The school will always seek to work in partnership with parents and other agencies to ensure the best possible outcomes for the child and family.

Thank you for your support in these matters.

We look forward to welcoming you to our school.

Mrs. Clovis

Headteacher