



*'Laying Foundations for Life'*

## Key Stage 2 2021 Information

Due to Covid19 transition arrangements are subject to change and further information will be provided in September as schools receive further guidelines regarding school arrangements 2021.

**Dear Parents,**

We are looking forward to your child joining 'juniors' (Key Stage 2) in the autumn. Our usual transition procedures are unable to happen due to Covid 19 so we are writing to you to provide an outline of life in juniors.

The arrangements set out below are in line with current COVID guidance. Arrangements are subject to change as the National situation changes. Please check our school website for changes over the summer period.

### START AND FINISH TIMES

Children should be brought to and collected from school by an adult and contact details will be required at the beginning of term for parents/adults undertaking this role. Our school start and end times are currently staggered. Initially, children in Year 3 children will start school at 8:45am and finish at 3:05pm. They will use the Stockton Wood Road gate. Year 3 parents may enter site via Stockton Wood Road gate and accompany children to their classroom. Parents should exit via Sutton Wood Road gate. Masks should continue to be worn on the school site.



### SCHOOL MEALS

Our school meals are provided by **Food for Thought**. Healthy hot and cold meals are prepared in the school kitchen daily. For menus and general information about our school meals service please visit <https://www.foodforthoughtliverpool.co.uk/>.

**Please note, if your child received free school meals in infants as part of the 'universal offer' you will now need to pay for meals.** School meals are £2 a day. We ask that you send dinner money into school in a clearly labelled envelope, on Monday mornings. If your child received free meals due to income support then this will continue to be the case in infants.

Do check your eligibility. It is quick and easy to find out if you qualify for Income Related Free School Meals just visit Liverpool City website and apply online – use this link:

<https://liverpool.gov.uk/benefits/free-school-meals/> (Scroll down to the bottom of the page and click **Apply online**. You will need your National Insurance Number.)

## PACKED LUNCHES AND SNACKS

If your child brings a packed lunch to school it should be a healthy, balanced meal. Sweets, chocolate bars or fizzy drinks are not allowed. A packed lunch box must be used to enable safe and easy storage in school. We encourage children to bring a bottle of water (not flavoured or fizzy please) to school and a piece of fruit as a snack for playtime. *Please note – milk is not provided for junior school children.*

## ATTENDANCE

It is essential that children attend school everyday. Absent days mean missed lessons! Children who have excellent attendance make good progress. Poor attendance affects progress. Our school has a fantastic attendance record reflecting the value that our parents place on their children's education.



**CHILDREN WITH ATTENDANCE BELOW 90% GIVE US CAUSE FOR CONCERN.**

### Please note:

- Children with attendance of **85%** have missed **30 days of school** that means 30 missed English and Maths lessons and much more!
- Children with attendance of **90%** have missed **20 days of school** that means 20 missed English and Maths lessons!
- 100% attendance means no missed lessons and happy, successful children!

In line with National legislation, we must inform you that families should not take holidays during school terms.

## ABSENCE

If your child is unwell and unable to attend school please contact school by telephone on the first day of absence and let us know the reason for absence.

- Tel: 0151 486 1778

After morning registration, for safeguarding and wellbeing purposes, staff will contact families of any absent children who have not already informed school of their child's absence.

Our school is also supported by the Educational Welfare Service who monitor and support attendance across the school.

## UNIFORM

Uniform can be purchased online from **Andrew Hyde School Wear**. Please visit website to order uniform: [ahyde.co.uk](http://ahyde.co.uk)

**Be smart – dress the Stockton Wood Way!**

Children will need:

- Navy sweatshirt/cardigan
- Pale blue polo shirt
- Grey trousers
- Navy skirt/pinafore
- Black school shoes (all year). Training shoes should not be worn and shoes without laces are preferred in Reception.

Check out the website for sizing and prices.



Please note, those children not wearing the correct footwear for school will be asked to change into black pumps whilst in school. Thank you for your support in this matter. **Please label all items of your child's school uniform.**

## PE KIT

All children will need:

- plain white t- shirt
- plain navy shorts (not football shorts!)
- black pumps for PE
- PE bag

Please ensure PE kit does not have any logos and do note the days your child has PE at the beginning of term to ensure that they have the correct kit in school on that day.

## HOME READING

We continue to use the **Oxford Reading Tree Scheme** in juniors. We encourage daily reading and ask that you sign your child's reading record book when the book has been completed.



## **HOMEWORK**

Homework is set weekly by your child's class teacher. This may take different forms; it may be research for a new topic or it may consolidate learning that has already taken place in school. Weekly spelling lists will be sent home; your child will have a spelling test in school linked to these words. Class teachers have a reward system in place for homework return.

## **HOUSE SYSTEM AND MERIT AWARDS**

Your child will be allocated to a house: McCartney, Lennon, Starr or Harrison. House points will be awarded for positive behaviour and work, good manners, kindness to others and so on. House points are collected by House Captains from Year 6 and the winning team is announced in assembly on Monday morning. Each week a child from each class receives a 'merit' award during praise assembly. A 'Buddy Bench' award is also given to the same child and they will have the responsibility to check that all children have a friend at playtimes and lunchtimes.

## **BEHAVIOUR**

We encourage children to 'Be the best you can be'!

### Working Together

Good behaviour does not happen by accident. It is the responsibility of those concerned with the school – pupils, parents, staff and governors to ensure good behaviour.

At Stockton Wood we believe in a partnership between home and school and by working together we can encourage good behaviour to benefit of all children.

Our **School ethos** and the **British Values of Democracy, Rule of Law, Tolerance, Mutual Respect, and Individual Liberty** are the foundations of our Behaviour Policy.

### Code of Conduct

This is our agreed Code of Conduct that the children are expected to follow at all times.

#### STOCKTON WOOD PRIMARY SCHOOL

##### Code of Conduct

- ✓ Use good manners, be helpful and kind
  - ✓ Always be a friend to others
  - ✓ Work hard, listen and learn
  - ✓ Be smart – wear our uniform
- ✓ Walk away from trouble – tell an adult
- ✓ Help to make our school a happy, safe place for everyone
  - ✓ It is our school – look after it

The children have a responsibility to follow the School Code of Conduct.

### **Rules and Consequences**

The school Code of Conduct sets a standard of behaviour across all areas of school life. In addition to this there are special rules for the classroom. Each classroom has the same set of rules to ensure that expectations are the same across the whole school.

#### **Classroom Rules**

- ✓ Listen to the teacher and to each other
- ✓ Work quietly
- ✓ Put up your hand if you have a good idea or need help!
- ✓ Look after the classroom equipment and always return pencils, crayons and equipment to the correct place.
- ✓ Use kind hands, kind feet and kind words.



It is inevitable that sometimes children will misbehave and therefore sanctions will be applied.

In Key Stage 1 and Year 3 the Zone Boards (Red, Amber, Green, Silver and Gold) encourage and reward good behaviour and mark consequences.

In Key Stage 2 a class tracking sheet will record incidents of misbehaviour and the consequences applied. Each class follows the same set of consequences:

#### **Consequences**

1. Verbal reasoning
2. Verbal warning
3. 10 minutes thinking time (neighbouring classroom)
4. Time out with Deputy Headteacher
5. Time out with Headteacher (parents informed)

In cases of serious or persistent behaviour the following steps will be taken:

- Parents invited to school to discuss action to be taken.
- Home – school monitoring system and home – school contract established.
- Individual behaviour targets/rewards system established.

In Year 3, we continue to use the infant 'zone boards' for behavior management until October half term. After half term we introduce the Junior class tracking system to record incidents of misbehavior and the consequences applied.

Please find a copy of our Behaviour Policy enclosed – please read to refresh your understanding of our Behaviour Policy at Stockton Wood.

### Health and Safety – help us make our school a happy, safe place to be!

- Violence and aggression will not be tolerated in any form.
- Please ensure all children and family members use the pedestrian entrances. **Please do not enter or leave school via the car park.**
- Do not park in the school car park this is for staff only.
- Walk to school if you can, otherwise park away from school. Do not park in Sutton Wood Road and Stockton Wood Road – these roads are narrow and park cars provided a hazard to children and families.
- Please do not bring dogs onto the school site.
- Our school is a smoke free zone. Please extinguish cigarettes before stepping into the school grounds.
- Please ensure all litter is placed in the bins provided. Help us to keep our school clean and tidy.



### MOBILE PHONES

Children should not bring mobile phones to school to avoid loss and to ensure social networking activities do not impact negatively upon the life of the school. Mobile phones will be confiscated if found in school, placed securely in the office and an adult will be asked to collect it at the end of the day. We wish Stockton Wood Primary School to be a happy, safe place.

### SWIMMING

In Key Stage 2 children learn to swim and attend Austin Rawlinson Swimming Baths.

### BREAKFAST CLUB AND AFTER SCHOOL ACTIVITIES

Key Stage 2 children are welcome to attend Breakfast Club for a charge of 50p. We are hoping to start offering children Breakfast Club later in the autumn term in line with government guidance.

We encourage children to join 'After School Clubs' and offer a variety of different activities to choose from. *Please note – we hope to start our After School Clubs in the second half of the autumn term. Again, we will keep you up to date with this.*



## Key Staff

- Head teacher: Mrs. Price
- Deputy head teacher: Mrs. Clovis
- Special Educational Needs and Disability Co-ordinator (SENDCo): Miss. Jones co-ordinates identification and provision for Special Educational Needs and Disability.
- Inclusion Officer and Learning Mentor: Mrs. Smith who promotes attendance, pupil wellbeing and reduces barriers to learning.

Thank you for your support in these matters.  
We look forward to welcoming you to our school.

Mrs. Price.  
Head teacher

Mrs Clovis  
Deputy head teacher



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[www.stocktonwoodprimary.co.uk](http://www.stocktonwoodprimary.co.uk)