



'Laying Foundations for Life'

Reception 2021 Information

Due to Covid19 transition arrangements are subject to change and further information will be provided as and when schools receive guidelines regarding school admissions 2021.

Dear Parents,

We are looking forward to your child starting school in the Autumn. The arrangements set out below are in line with current COVID guidance. Arrangements are subject to change as the National situation changes. Please check our school website for changes over the summer period.

We have adjusted our usual transition procedures and instead of a 'face to face' session at school where families and children meet staff, parents will be contacted via email requesting information about your child. (We will use the email address you provided on your school application. Let us know if you have changed your email address.)

We have provided general information below about school life and staffing arrangements in Reception. Before the end of term, we will confirm your child's class teacher.

Reception

We have two Reception classes in Foundation Stage (FS). We have two Reception teachers and our Reception classes are supported by teaching assistants.

The Reception class school day currently **starts at 9.05am and finishes at 3.25pm. Please note the school times have been adjusted to accommodate staggered starts across all year groups re COVID 19.** (These are subject to change as COVID guidance changes). Children should be brought to school and collected from school by an adult and contact details will be required at the beginning of term for parents/adults undertaking this role.

Lunchtime Arrangements:

Infants: 11.45pm to 1.10pm (Times vary for each year group.)

Juniors: 12.30pm to 1.25pm



Our school meals are provided by **Food for Thought**. **Healthy hot and cold meals** are prepared in the school kitchen daily. For menus and general information about our school meals service please visit <https://www.foodforthoughtliverpool.co.uk/>.

School Meals:

There are 2 types of School Meals:

- 1) **Universal Free School Meals**. All children in Reception, Year 1 and Year 2 are entitled to free school meals (universal free school meals) regardless of your income.
- 2) **Income Related Free School Meals**. These are based on your income and if you qualify for this you are also entitled to Free School Milk and Free School Meals in Year 3, 4, 5 and 6.

School Milk

School Milk is free for all children until they are 5 years old and then it costs £1.00 per week and is paid in advance termly or annually. If you qualify for Income Related School Meals then School Milk is free.

It is quick and easy to find out if you qualify for Income Related Free School Meals just visit Liverpool City website and apply online – use this link:

<https://liverpool.gov.uk/benefits/free-school-meals/> (Scroll down to the bottom of the page and click **Apply online**. You will need your National Insurance Number.)

Please do check your entitlement as this will ensure that your child receives free school meals throughout their time at school and our school will also receive additional funding which will enable us to buy more resources and services that will further benefit the children.

Packed lunches

We would encourage all families to take up our school meal offer. Children will enjoy their meals together whilst enjoying a healthy, balanced diet (as recommended by the National School Food Standards).

If your child does bring a packed lunch to school it should be a healthy, balanced meal and children **should not bring sweets, chocolate bars or fizzy drinks** to school. A packed lunch box must be used to enable easy storage in school. We will provide further guidance at the beginning of term to parents about healthy packed lunches.

Attendance

It is essential that children attend school everyday. Absent days mean missed lessons! Children who have excellent attendance make good progress. Poor attendance affects progress. Our school has a fantastic attendance record reflecting the value that our parents place on their children's education.



CHILDREN WITH ATTENDANCE BELOW 90% GIVE US CAUSE FOR CONCERN.

Please note:

- Children with attendance of **85%** have missed **30 days of school** that means 30 missed English and Maths lessons and much more!
- Children with attendance of **90%** have missed **20 days of school** that means 20 missed English and Maths lessons!
- 100% attendance means no missed lessons and happy, successful children!

In line with National legislation, we must inform you that families should not take holidays during school terms.

Absence

If your child is unwell and unable to attend school please contact school by telephone on the first day of absence and let us know the reason for absence.

- Tel: 0151 486 1778

After morning registration, for safeguarding and wellbeing purposes, staff will contact families of any absent children who have not already informed school of their child's absence.

Our school is also supported by the Educational Welfare Service who monitor and support attendance across the school.

Punctuality

School starts at 9.05am. Please be punctual so that the children are ready to start the day with their classmates and the beginning of lessons are not missed.



Uniform

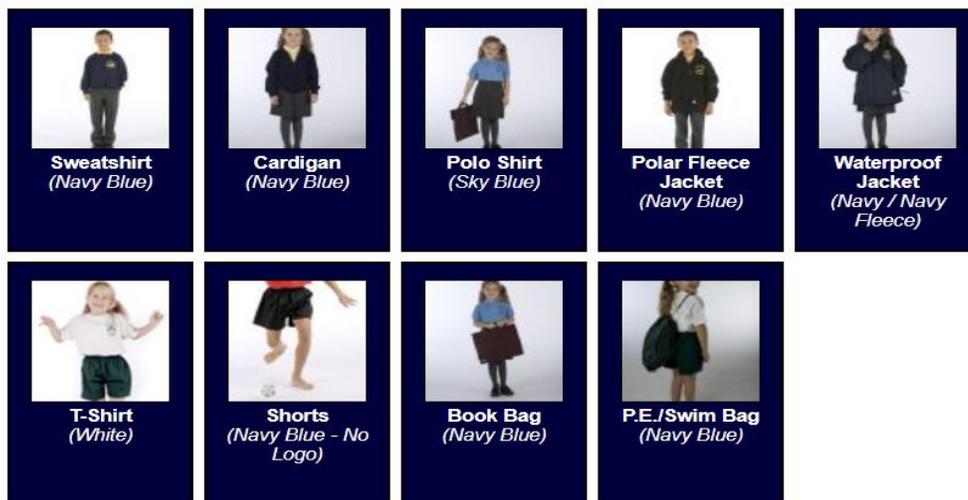
Uniform can be purchased online from **Andrew Hyde School Wear**. Please visit website to order uniform: ahyde.co.uk

Be smart – dress the Stockton Wood Way!

Children will need:

- Navy sweatshirt/cardigan
- Pale blue polo shirt
- Grey trousers
- Navy skirt/pinafore
- Black school shoes (all year). Training shoes should not be worn and shoes without laces are preferred in Reception.

Check out the website for sizing and prices.



Please note, those children not wearing the correct footwear for school will be asked to change into black pumps whilst in school. Thank you for your support in this matter. **Please label all items of your child's school uniform.**

Children in Reception class will also need a **pair of wellies and a coat** suitable outdoor learning and all weather conditions.

PE kit

All children will need:

- plain white t- shirt
- plain navy shorts – as shown above
- black pumps for PE
- PE bag

Please ensure PE kit does not have any logos and do note the days your child has PE at the beginning of term to ensure that they have the correct kit in school on that day.

Uniforms can also be ordered by school if families are unable to purchase online.



Water

We do encourage the children to bring a bottle of water to school each day. Please ensure the bottle is named clearly.

The children **must not bring flavoured water** which is full of additives and when spilt leaves sticky patches on books, desks and carpets!



Milk, Fruit and Toast!

All children may have milk in school. Milk is free to all children under 5 and those children entitled to free school meal. All other infant children are required to pay each week for school milk (charged termly). Mrs. Stevens (administration officer) will send families a letter when payment is required each term.

KS2 children may buy milk each week. They should bring **£1** to school each **Monday** in an envelope if they wish to have milk during the week.

Free fruit is provided for FS/KS1 (infant) children.

Personal, Social and Emotional Development and Curriculum Information

Emotional Wellbeing

Securing children's emotional wellbeing lies at the heart of all we do at Stockton Wood. When children are happy and can manage their feelings well they are ready to learn and achieve.



To help us to do this **we have a special place at Stockton Wood – 'A Quiet Place'**. 'A Quiet Place' helps children and families to develop emotional intelligence and to manage their well-being through stories, drama, art, aromatherapy and relaxation sessions. Everybody benefits from 'A Quiet Place' at Stockton Wood – children, parents and staff!

Emotional intelligence develops the capacity for recognising our own feelings and those of others, for motivating ourselves and for managing our emotions well in ourselves and in our relationships. Emotional intelligence helps our children to be ready to learn and to achieve.

Restorative Practice

We promote Restorative Practice as well which complements our Quiet Place. Restorative Practice helps children to develop empathy and relationships and helps to make our school a happy, safe place.

The Creative Curriculum

The children's learning is organised through topics. Look out for special 'topic' days, celebration days and information about learning in school. Information can also be found on our school website: www.stocktonwoodprimary.co.uk

Home Reading

We use the **Oxford Reading Tree Scheme**. Families can visit the **Oxford Owl** website and start enjoying reading together now! Families can also explore the website for top tips too. A flyer is enclosed with 'log in' details.



Children require a **book bag** to carry their home reading and library book and home work in. Plastic folders can be bought in school and cost 50p or a stronger book bag can be purchased for £2.50.

Letter and Sounds

We follow the 'Letters and Sounds' scheme to help children to learn sounds of letters and tricky words. Families will be provided with lots of information and guidance to support their children's learning of letters and their sounds throughout the year.



Music

We are pleased to provide opportunities for children to learn to play a musical instrument and develop new talents through out the life of the school. Percussion and 'the voice' are developed through FS and Key Stage 1 (KS1). At Key Stage 2 (KS2), the children learn to play the recorder and another instrument such as the flute or clarinet and have the opportunity to attend Resonate Music Studios.

Swimming

At KS2, children learn to swim and attend Austin Rawlinson Swimming Baths.

After School Clubs

Information is provided throughout the year about the clubs offered.



Family Learning

Information is circulated each term about events and activities for parents and families.

Health and Safety – help us make our school a happy, safe place to be!

- Note and follow all COVID Safe procedures – subject to change!
- Violence and aggression will not be tolerated in any form.
- Please ensure all children and family members use the pedestrian entrances. **Please do not enter or leave school via the car park.**
- Do not park in the school car park this is for staff only.
- Walk to school if you can, otherwise park away from school. **Do not park in Sutton Wood Road and Stockton Wood Road** – these roads are narrow and park cars provided a **hazard to children and families.**
- Please do not bring dogs onto the school site.
- Our school is a smoke free zone. Please extinguish cigarettes before stepping into the school grounds.
- Please ensure all litter is placed in the bins provided. Help us to keep our school clean and tidy.



Mobile Phones

Children should not bring mobile phones to school to avoid loss and to ensure social networking activities do not impact negatively upon the life of the school. Mobile phones will be confiscated if found in school. We wish Stockton Wood Primary School to be a happy, safe place.

Key Staff

- Head teacher: Mrs. Price
- Deputy Head teacher: Mrs. Clovis
- Foundation Stage Manager: Mrs. Ikuta
- Key Stage One Manager: Mrs. Bradley
- Special Educational Needs and Disability Co-ordinator (SENDCo) Miss. Jones co-ordinates identification and provision for Special Educational Needs and Disability.
- Inclusion Officer and Learning Mentor Mrs. Smith promotes attendance, pupil wellbeing and reduces barriers to learning.

Safeguarding

We are committed to keeping children safe. Please read the following information carefully.

Our school ensures children learn in a safe, caring and enriching environment. Children are taught how to keep themselves safe, develop self-confidence and positive and healthy relationships and how to avoid situations where they might be at risk including by being exploited.

All our staff have received 'Child Protection' training. The Designated Safeguarding Officer is Mrs. Price (Head teacher) and Mrs Clovis, Mrs. Bradley and Mrs. Ikuta deputise in her absence. The Safeguarding Governors are Mr. Finch (Chair of Governors) and Ms. Paulson.

Our school has a statutory responsibility to share any concerns it might have about a child in need of protection with other agencies and in particular police, health and children's services. Schools are not able to investigate child protection concerns but have a legal duty to refer them. In most instances the school will be able to inform the parents/carers of its need to make a referral. However, sometimes the school can in certain circumstances share information without the consent of the family and may be advised by Children's Services or police that the parent/carer cannot be informed whilst they investigate the matter or make enquires. We understand the anxiety parents/carers understandably feel when they are not told about any concerns from the outset. The school follows legislation that aims to act in the interests of the child.

The school will always seek to work in partnership with parents and other agencies to ensure the best possible outcomes for the child and family.

Thank you for your support in these matters.
We look forward to welcoming you to our school.

Mrs. Price.
Head teacher

Mrs. Ikuta.
Foundation Stage Manager.



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www.stocktonwoodprimary.co.uk