

Stockton Wood Primary School



*'Laying the Foundations for Life'*

**Primary to Secondary Transfer Arrangements**

**Year 6 Parents**

16<sup>th</sup> September 2016

Dear Parents,

As you know you now have a very important decision to make with regards to the secondary school placement for your son or daughter.

Last term all parents received an **information booklet** explaining the procedures for applying for a secondary school place. Applications are now made on line. Please find attached your letter with a **Unique Identifier Number** for your child. **This number is important – you will need this to enable you to apply on line.**

We will be happy to help with on line applications. If you have any difficulties or questions please call into school during September and October and we will do our best to assist with applications.

The closing date for applications is **31<sup>st</sup> October 2016** but some schools require parents to register interest in the **first two weeks of September!** These schools are listed separately in the **information booklet** so do read carefully and act swiftly.

To help you decide secondary schools hold **Open Evenings** allowing you to visit and ask questions about the school. The remaining Open evenings will take place during September – dates are listed in the information booklet and displayed on our notice board in the reception area by the school office. Schools also have websites containing information about school events, achievements and performance.

**Please complete your application on line by 31<sup>st</sup> October 2016.**

Yours sincerely,

S.E.Stacey

Head teacher